

Irish**Patchwork**Society Cumann **Píosála** na hÉireann

P.O. Box 45, Blackrock, Co. Dublin

Privacy Notice

The Irish Patchwork Society (hereinafter referred to as the Society) has as aims the following:

- To promote the practice and art of patchwork, applique and quilting (hereinafter referred to as quiltmaking) in Ireland
- To foster and encourage communication between persons interested in traditional and contemporary quiltmaking
- To promote lectures, workshops, exhibitions and other activities of interest to guilt makers
- To publish a newsletter and to encourage publication of the aims and activities of the Society
- To encourage education in and to raise and maintain standards of quiltmaking in Ireland
- To research and set up a typographical and photographic archive

To achieve these aims it is necessary to collect personal data from our members, visitors, and those involved in the promotion of the Society and the Society's aims.

What information do we collect about you?

We collect personal information from you when you register as a member, attend a branch meeting, participate in a Society event (workshop/AGM/AnGrianan etc.), enter an exhibition, receive payments online through Bank of Ireland Business Online or access our additional online services, GroupSpaces (for Executive Committee members) and www.IrishPatchwork.com through Wild Apricot Association Management Software. Website usage information may be collected using Cookies.

How will we use the information about you?

We collect information about you to process your membership application, communicate with you and manage your membership account. Information provided on exhibition entry forms is used to create signage and exhibition catalogues. Your information is shared with our postal service to deliver your newsletter and bank details may be shared with Bank of Ireland to process online payments e.g. for reimbursement of expenses or deposits.

Marketing

Your information may be used for promoting the Society on Social Media (Facebook, branch blogs, Society Website etc.), at exhibitions, Society events and branch meetings (e.g. Open Days) and in our Newsletter.

Access to your own information and correction

You have the right to request a copy of the information that we hold about you. If you would like a copy of your personal information, please email or write to us at the address below. We may make a small charge for this service.

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate. Alternatively, you can log into



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<u>www.lrishPatchwork.com</u> and amend your contact details at any time. You can also choose what details you wish to share with other members in the privacy settings on your profile.

Retention Policy

Forms submitted on paper will be shredded after processing. Electronic Information will be held to provide the services above and in line with policies for our financial obligations i.e. 7 years. If you wish to be forgotten from our records, please contact us at the email address below.

About Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the websites you visit and to compile statistical reports on website activity. For further information visit www.aboutcookies.org or www.allaboutcookies.org. You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However, some website features may not function as a result.

Other websites

Our newsletter, website and or blogs may contain links to other websites. This privacy notice only applies to Society websites so when you link to other websites you should read their own privacy policies.

Changes to our privacy policy

Our privacy notice will be reviewed and updated accordingly on a regular basis. This privacy notice was last updated on 7^{th} April, 2018.

How to contact us

Please contact us if you have any questions or queries related to this privacy policy by email at ipschairexec@gmail.com or by post at Irish Patchwork Society, PO Box 45, Blackrock, Co.Dublin.



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Opt in Form

Name:	
We will only use your personal information to admin and services included in your membership.	ister your account and to provide the products
If you consent to us contacting you for the purposes you would like us to contact you:	outlined above, please tick each box to say how
Post \square Email \square Telephone \square Text message \square	
We would also like to use your information in the publication of our Society newsletter which is posted to each Society member, advertisers, sponsors and libraries. An online version is available in the members only section of www.lrishPatchwork.com in PDF format. Copies may be used for promotional purposes at exhibitions, open days etc. If you consent to us using your details for that purpose please tick to confirm:	
I agree □	
We would also like to use your information in the promotion of our Society's activities online. Photographic images tagged with Name, Branch Location and Date, taken during branch show and tell, Workshops and Society Exhibitions are shared on Social Media e.g. Branch blogs, Facebook and the Society's website www.lrishPatchwork.com . If you consent to us using your details for that purpose please tick to confirm:	
I agree □	
Signed:	Date:
Junior members require the signature of a Parent or Guardian.	
Signed: Parent/Guardian	Date:



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Opt Out Form

Name:	
We will only use your personal information to administer your account and to provide the products and services included in your membership.	
If you wish to withdraw consent to us contacting you for the purposes outlined above, please tick each box to say how you would like us not to contact you:	
Post □ Email □ Telephone □ Text message □	
We would also like to use your information in the publication of our Society newsletter which is posted to each Society member, advertisers, sponsors and libraries. An online version is available in the members only section of www.lrishPatchwork.com in PDF format. Copies may be used for promotional purposes at exhibitions, open days etc. If you would like to withdraw consent to us using your details for that purpose please tick to confirm:	
I do not agree □	
We would also like to use your information in the promotion of our Society's activities online. Photographic images tagged with Name, Branch Location and Date, taken during branch show and tell, Workshops and Society Exhibitions are shared on Social Media e.g. Branch blogs, Facebook and the Society's website www.IrishPatchwork.com . If you would like to withdraw consent to us using your details for that purpose please tick to confirm:	
I do not agree □	
Signed: Date:	